



Desktop Instructions for Accessing SOLCA

1. After installation, Click on the SecureCRT 4.1 shortcut on your desktop
2. To perform the SOLCA set, Click on the I Agree [button] Reply [NO] to make SecureCRT the default telnet application
3. In the not connected – SecureCRT window, [Cancel] the Quick Connect window, then Click on File/Connect/New Session Icon (third tab from left in Connect popup window) to setup a SOLCA profile
4. Fill in the properties as follows:

Name: SOLCA
Protocol: ssh2
Hostname: solca.scif.com
Port: 22 [] User firewall to connect (leave checkbox blank)
Username: leave blank
Authentication: Primary:Password
Secondary: <None>

5. Select on SOLCA, then Click the [Connect] button
6. When the SOLCA-SecureCRT login: prompt appears for the first time, you must specify the keyboard map for SOLCA. Click on the “Keyboard Editor” (fourth icon from the right), then Click on the “Load” button. “Open” the “Vandyke.key” file in the C:/Program Files folder that was sent previously as an email attachment. The “Open” action will provide PFKEY access for the SOLCA programs. “Close” the Keymap Editor to return to the Claims Inquiry program.) Click [YES] when ‘change active keymap file to C:\Program Files\Vandyke.key’ message appears
7. Enter with your assigned Secure Shell Login User-id (ie. xaa)

8. Enter your assigned Password (as currently assigned for your User-id)
9. Enter Passcode: PIN # + FOB readout value (6 digits)
10. Select the Northern (1) or Southern (2) server as needed
11. Enter the adjusting office ID
12. End of Login Procedure
13. Start your Internet browser
14. Go to www.vandyke.com
15. Click on the [Previous Releases] (the 2nd icon at the bottom of the webpage)
16. Click on the [Download] option (SecureCRT4.1.11, date May 5, 2005)
17. Click on “Download now (https)”
18. Check/mark the box next to the statement of “I acknowledge affirmatively that I understand.....”, and then fill in the information on the “SECURE FORM”.
19. Click on the “I declare the above is true” [button]
20. File download will begin. Save “scr4111.exe” to disk, then Click [OK] (users must specify the destination folder to Save in > ex. C:\Program Files)
21. When “Download Complete” appears, Click [Open Folder]